

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
ADOPTED MINUTES
August 18, 2011, at 4:30 p.m.

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Doug Metz ♦ Bruce Shepherd
Student Board Representative: Will Funk
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER

President Shepherd called the meeting to order at 4:35 p.m. at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

Roll Call

The following Board Members were present: Ledyard Hakes, Brenda Kracht, Bruce Shepherd and Doug Metz. Dawn Ovrom was absent. Also present were Jeffrey Felix, Superintendent, Randie Allen and Richard Erhard, Assistant Superintendents. Will Funk, Student Board Representative was absent.

2.0 OPEN SESSION

2.1 Pledge of Allegiance

2.2 Approve the Agenda **#01**

Item 7.1 was moved up on the agenda to follow item 2.2.

Motion: Metz Second: Hakes Vote: 4-0.

7.0 7.1 Adopt Resolution Naming Randie Allen Associate Superintendent **#02**

This promotion in title was intended to convey to Ms. Allen, and to communicate to Coronado and to the greater San Diego educational community, the Board's deep and sincere appreciation for Ms. Allen's judgment, integrity, and good faith, and for her many contributions to our District. Ms. Allen thanked the Board and said she is truly touched and said the words that were read from the Resolution meant so much to her.

Motion: Metz Second: Kracht Vote: 4-0 to award Randie Allen the title of Associate Superintendent of the Coronado Unified School District.

2.3 School or District Reports/Committees

Andrea Webster updated the Board on SAFE activities.

2.4 Employee Association Report

None

2.4 Superintendent Announcements

3 Dr. Felix said that August 22nd will be the first of three furlough days for Professional Development Days that the School Board gave back to staff members. All sites and the District Office will be closed to the public because staff will be in training. Schools and District Office will reopen to the public on August 23rd and staff will be ready to welcome back all students to class on August 25th.

2.6 Comments from Board Members

None

3.0 COMMENTS FROM THE AUDIENCE ON NON-AGENDA AND AGENDA ITEMS

Bill Seager addressed the Board and said unfortunately we lost two members of our Coronado Unified School District family, Mary Ussery and Cele Kipperman.

Mr. Seager said both Mary and Cele loved kids and were dedicated. They were passionate in their work and both were a joy to be around. They did much for this school district. Mr. Seager sends his condolences to their families.

4.0 REPORTS

4.1 Superintendent Project Management Schedule for 2011-2012

The Board requested several projects that require careful management of staff time and resources. Superintendent Felix provided the Board with a rough draft in graphic form of the first five months of those projects. Dr. Felix will bring an updated item of his Project Management Schedule each month to the Board.

4.2 Project Manager

Tom Silva presented an update on all current projects and a summary of the completed 2011 Summer Work.

4.3 Human Resources Report

Director Rebekah Barakos-Cartwright provided a Department Report to the Board which included Professional Development, Peer Assistance and Review, Substitute Teachers, Evaluation Processes, and Exit Interviews.

4.4 Data and Assessment Report

Director Claudia Gallant provided an oral report to the Board updating them on Common Core State Standards and Transitional Kindergarten.

4.5 District Calendar Discussion

The School Board has requested that community members become more involved in the process of creating a school calendar. The Superintendent received Board comments in order to gain a consensus for proceeding with a series of community forums that will allow all shareholders a chance to voice their opinion and discuss the many variables of creating a school calendar. These forums will begin in late September and culminate with a decision at the Board's regularly scheduled meeting in November or December. All Coronado Unified School District staff, parents, and community members will be invited to participate.

4.6 Update on School Homework Study Committee

Board Member Brenda Kracht, and on behalf of Dawn Ovrom, provided an update on the progress of the School Homework Committee. This Committee is a Superintendent Committee and the first one will be held on September 6th at 5:00 p.m. in the Board Room. She thanked all for their level of interest and she will keep everyone informed on the progress of the Committee.

4.7 Financial Crisis Management Assistance Team

This final report containing the study team's findings and recommendations were provided to the Board and the public. The Superintendent agreed with the report and made the following recommendations in response to the Report:

1. Ramona Loiselle has been hired in a new position of "Technology Coordinator" replacing the expense position of Slade as Network Supervisor. The Network Supervisor position remains as an "unfilled" position. By replacing a tech person who understands education with an educator who understands technology, we gain advantage on our strategy for Goal #1, which states "integrate critical thinking, problem solving, and collaboration in preparation of 21st Century Learners by defining and implementing an integrated education technology system for all students."

2. Reorganize the technology department with a hierarchy of job descriptions that will encourage staff to become more skilled with the hope of better pay. With our current 3 position ranking, there is no incentive for techs to improve and nowhere for them to go in the organization if they did become more skilled.
3. Continue to use Techmasters as a consultant for the next school year in order to solidify the servicing and training of the new network infrastructure and to reorganize the technology department. This will be an added expense to our new budget. However, it will be considerably less than adding a highly skilled network technician to our staff.

4.8 Technology Updates

Skip Sharp, CEO of Techmasters, Inc. along with Beverly Blaylock, Educational Technology Consultant, Techmasters Inc., gave an update on the technological progress within the District.

There was a consensus on reports, although Board members were very concerned that about sustaining the technology accomplishments. Member Metz demanded that we "...don't let the District get in a rundown state again..." Members wanted Tech Masters to "Teach us to fish" i.e. to continue to train and work with CUSD Tech Department to enhance infrastructure and gain faster pathways between schools via the Internet. That would mean establishing more access points for WiFi and increasing security.

5.0 PROPOSALS/FIRST READINGS

5.1 Proposed List of Agenda Items for Future Board Meetings

The following item will be added to the list of upcoming agenda items each month: the Superintendent Project Management Schedule for 2011-2012.

6.0 APPROVAL OF CONSENT AGENDA

Motion: Hakes Second: Kracht Vote: 4-0

#03

- 6.1 Approve the Regular Meeting Minutes of June 16 and June 30, 2011, and Special Board Meeting Minutes of July 7, 2011
- 6.2 Approve/Ratify Warrants and Purchase Orders
- 6.3 Approve/Ratify Contracts for Services
- 6.3 Approve Certificated Personnel Register
- 6.4 Approve Request for Continuing Membership and Agreement to Conditions of Membership between the District and the California Interscholastic Federation (CIF), San Diego Section for 2011-2012
- 6.5 Approve New Technology Coordinator (Management) Job Description
- 6.6 Approve Management Personnel Register
- 6.7 Approve Certificated Personnel Register
- 6.8 Approve Classified Personnel Register
- 6.9 Brian Bent Memorial Aquatics Complex Update
- 6.10 Approve Changes to the Agreement (Article 19.7) between the Association of Coronado Teachers and District, July 1, 2011-June 30, 2013
- 6.11 Approve Agreement for Participation in Regional Occupational Program (ROP) for 2011-2012

- 6.12 Approve Resolution Accepting the Child Care and Development Funding Terms and Conditions for the 2011-2012 School Year for the California State Preschool Programs at Silver Strand and Village Elementary Schools and Authorizing Staff to Sign the Contract
- 6.13 Approve Transfer of General Fund Moneys to Coronado High School Associated Student Body
- 6.14 Approve Memorandum of Understanding between Warner Unified School District and the Coronado Unified School District to Support LEP, Title III
- 6.15 Ratify Bid for Site Preparation for Turf Replacement at Coronado Village Elementary School
- 6.16 Adopt Resolution for Emergency Waiver to the Competitive Bidding Requirement
- 6.17 Accept the Financial Crisis Management Assistance Team Study of the Technology Department and Network Infrastructure
- 6.18 Accept Proposal for Negotiations Presented by Association of Coronado Teachers (ACT) to the Coronado Unified School District

8.0 ORGANIZATIONAL BUSINESS

8.1 Future Agenda Items/Additional Comments

None

8.2 Board Meetings

September 15, 2011, Regular Board Meeting, 4:30 p.m.

September 22, 2011, Board Workshop, 4:40 p.m. at Coronado Middle School

9.0 CLOSED SESSION

The Board convened to Closed Session at 7:15 p.m. The Board reconvened to Open Session at 8:15 p.m. and reported the following action act:

Public Employee Performance Evaluation: Food Service Worker (GC §54957)

Public Employee Dismissal (GC §54957)

Motion: Shepherd Second: Metz Vote: 4-0 to dismiss effective immediately employee#389232, a permanent classified employee serving as a Food Service Worker **#04**

Liability Claim (GC §54956.95); Claimant: #10-2312 - Agency Claimed Against: Coronado Unified School District

Motion: Shepherd Second: Metz Vote: 4-0 to Settle Claim #10-2312 **#05**

10.0 ADJOURNED

Meeting was adjourned at 8:16 p.m.

Approved:

 Jeffrey Felix, Ed. D.
 Secretary to the Board of Education